

## Filing for Divorce Together – With Children Instructions for Admission of Service (Form 7)

(*Admission of Service (Form 7)* is part of the *Filing for Divorce Together – With Children* packet of forms. [Review the instructions for the packet of forms](#). You **must complete** the Settlement Agreement (Form 3), Exhibit A (Form 4), and Exhibit B (Form 5) before completing the Admission of Service.)

**ND Legal Self Help Center Staff and Court employees can't help you fill out forms. If you're unsure how to proceed, consult a lawyer.**

**ND Legal Self Help Center forms aren't official court forms. Judges and courts aren't required to accept them. There's no guarantee Center forms will be accepted. Use at your own risk.**

**Don't include these instruction sheets when you serve or file the completed form.**

**The Plaintiff Fills Out the Caption of This Form. The Defendant Completes, Signs and Dates this Form.**

**Service of a Summons is required in every divorce case, without exception.** A completed, dated, and signed *Admission of Service (Form 7)* is your proof of service.

Service of the *Summons (Form 1)* and copies of all other completed forms listed in Paragraph 1 of the *Admission of Service (Form 7)* happens in Step Ten of the [instructions for the packet of forms](#).

- Plaintiff Fills Out the Top of Form (Caption):** Fill in the caption exactly as you filled in the caption on the *Settlement Agreement (Form 3)*.
- Defendant Completes the Form:**
  - Paragraph 1:** Fill in the date you received your copy of the completed and signed *Summons (Form 1)* and all other forms listed in Paragraph 1.
  - Paragraphs 2 & 3:** Read carefully.
  - Date and Signature:** Date and sign the form. Fill in the county, state and country where you sign this form. Fill in the lines following your signature.

**After the Defendant dates and signs *Admission of Service (Form 7)*, both spouses are required to obey the *Summons (Form 1)*.**

State of North Dakota

In District Court

County Of \_\_\_\_\_

\_\_\_\_\_ Judicial District

\_\_\_\_\_ )  
 \_\_\_\_\_ )  
 Plaintiff, )  
 vs )  
 \_\_\_\_\_ )  
 Defendant. )

Case No. \_\_\_\_\_

**Admission of Service**

1. I, \_\_\_\_\_ (*Defendant name*),  
 admit that on \_\_\_\_\_ (*date*) I received copies of the following for

the above entitled case:

- Summons;
- Complaint;
- Settlement Agreement;
- Exhibit A: Confidential Division of Property and Debts and Values;
- Exhibit B: Parenting Plan;
- Confidential Information Form;
- Affidavit of Proof for Stipulated Judgment;
- Findings of Fact, Conclusions of Law and Order for Judgment (Proposed); and
- Judgment (Proposed).

2. I understand that my admission merely acknowledges that I received the papers; it does not admit or deny any of the statements contained in the papers.

3. I declare, under penalty of perjury under the law of North Dakota, that everything stated in this Admission of Service is true and correct.

Signed on \_\_\_\_\_ (date) in \_\_\_\_\_ County,  
\_\_\_\_\_ (State), \_\_\_\_\_ (Country).

\_\_\_\_\_  
(Defendant's Signature)

\_\_\_\_\_  
(Defendant's Printed Name)

\_\_\_\_\_ (Address) \_\_\_\_\_ (City, State, Zip Code)

\_\_\_\_\_ (Telephone Number) \_\_\_\_\_ (Email Address)